

**Exhibit Space Rental Contract  
43<sup>rd</sup> IEEE Conference on Decision and Control  
The Atlantis, Paradise Island, The Bahamas  
December 14—17, 2004**

\_\_\_\_\_ called "Exhibitor" desires to rent \_\_\_\_ booth(s) from the 43<sup>rd</sup> IEEE Conference on Decision and Control (CDC 2004), called "Management" exhibit space at the CDC 2004 to be held at The Atlantis, Paradise Island, The Bahamas, December 14—17, 2004 upon the following terms and conditions:

**1. Purposes and Arrangement of Exhibits**

The purpose of the exhibits is to provide conference participants an opportunity to become aware of and to become knowledgeable about current and future technology, instrumentation, software, and technical and educational literature related to the general area of automatic control. At this time, the exhibits provide a forum for vendors to advertise and write orders for their products to the mutual benefit of the conference participants and the vendors.

**2. Space Rental**

The standard rental space includes a floor area of approximately 8' X 10' with one 6' skirted table, 2 chairs, 1 wastebasket, and Exhibitor Identification provided. All other aspects of the exhibit are to be provided by the exhibitor. The space shall be rented from Noon Monday, December 13, 2004 to 5:00 p.m. Friday, December 17, 2004. The Exhibitor may set up the exhibit at any time during the hours the space is rented and shall be allowed to write sales orders. It is expected that the exhibit shall be removed no later than 5:00 PM Friday, December 17, 2004. The exhibitor shall enclose payment with this contract in the amount of one thousand dollars US (\$1000.00) for the first exhibit space, and seven hundred and fifty dollars US (\$750.00) for each additional space rented. If the Exhibitor cancels participation in the Exhibits Program, such cancellation shall be considered a default on the Exhibitor's part and monies paid shall be retained by the Management as liquidated damages.

**Checks should be made payable to the IEEE 2004 Conference on Decision and Control. Return check and a signed contract to**

**Dr. Lalit K. Mestha  
Principal Scientist  
Wilson Center for Research & Technology  
Xerox Corporation, MS128/56E  
Webster, NY 14580**

**Tel# 585 422 5123  
Fax# 585 265 7133 or 585 265 5080  
Email: [lkmettha@crt.xerox.com](mailto:lkmettha@crt.xerox.com)**

## 2.1. Brochure Insertion

We also offer the option of having a one-page brochure inserted at the time of distribution of the registration package at the registration desk. The cost of this service is **\$500**. Those exhibitors who wish to have their brochures distributed at the registration desk should select the option above and submit an additional \$500 with their payment. You can request a brochure insertion even if you are not exhibiting. Instructions on where to ship the brochures will follow from the Exhibits Chair.

## 3. Liability and Insurance/Loss or Damage

Exhibitor agrees with Management that the Management shall not be liable for damage or liability of any kind or for any damage or injury to persons or property during the term of this agreement from any cause whatsoever by reason of use occupancy, and enjoyment of exhibit space by the Exhibitor or any person thereon with the consent of the Exhibitor and that Exhibitor will indemnify and save harmless the Management from all liability whatsoever, on account of any such damage, or injury, whether or not caused by negligence or breach of obligation by the Exhibitor, its employees or its representatives. Furthermore, the Exhibitor assumes entire responsibility and hereby agrees to protect, indemnify, defend as same, and save harmless the Management and the individuals serving on its operating committee, the cooperating societies, and the Atlantis, Paradise Island, The Bahamas and its employees and agents from all claims, losses, and damages to persons or property, governmental charges or fines and attorney's fees arising out of or caused by the Exhibitor installation, removal, maintenance, occupancy, or use of the exhibit premises or part thereof, excluding any such liability caused by the sole negligence Atlantis, Paradise Island, The Bahamas and its employees, and agents

## 4. Inability to Perform

If the Management should be prevented from holding the exposition by any cause beyond its control (such as fires, strikes, Acts of God, etc.) or if it cannot permit the Exhibitor to occupy his space due to circumstances beyond its control, the Management shall refund to the Exhibitor the amount of the rental paid by the Exhibitor, and the Management shall have no further obligation or liability to the Exhibitor.

## 5. Exclusive Service Contractor-Decorator-Storage-Drayage

The Exhibitor is responsible for the shipment, customs, and storage of material. More details obtained from the conference website (<http://control.bu.edu/ieee/cdc04/> click under Exhibits Information and Travel Information). Creative Services offers services for exhibits. The Conference Management will send the exhibit kit upon receipt of the final contract and the appropriate exhibitor fee. The Exhibitor may also contact **Creative Services** directly to request a kit. Contact information of **Creative Services** is as follows.

5220 N.E. 18 Terrace  
Fort Lauderdale, FL 33308  
Phone: (954) 491-1172

Fax: (954) 771-0935

Contact: Claudia Brennan, Sr. Sales Manager

Email: [Claudia@csndmc.com](mailto:Claudia@csndmc.com)

Web: <http://www.csndmc.com/>

## 6. Amendments

These regulations have been formulated for the best interests of the Exhibitors as well as this Exposition and the cooperating societies. All matters and questions not covered by these regulations are subject to the decisions of the Management. The regulations may be amended at any time by the Management and all amendments that may be so shall be equally binding on all parties affected by them as by the original regulations.

**7. Company Information: Please fill in**

Name																			
Department																			
Mailing Address																			
Telephone																			
Fax																			
E-mail																			

Signed and accepted:

Exhibiting Company Representative

Date

-----

LK Mestha for CDC 2004



Date: May 5th, 2004

-----

**WEB LINK REQUEST:** If you would like a link to your web site from the CDC 2004 home page please enter the link to your site below. The link shall be added when payment is received.

http://
---------